

Date: February 20, 2010, 20.30 (UTC).

Submitted by: Sandy Brauer, Ph.D., ISPGR Secretary

In order of due date:

<b>Agenda Item</b>	<b>Action Points</b>	<b>Person</b>	<b>Due Date</b>
<b>Merge with GMFC</b>	Bas to draft a proposal together that outlines how GMFC might merge with ISPGR, the pros and cons and distribute to board asap.	Bas	Asap
	Board to consider and vote before the next GMFC in one month.	Board	By Feb 20 <sup>th</sup>  (GMFC Feb 26 <sup>th</sup> )
<b>Finding professional organization</b>	Sharon to make a draft document from Vermont about what we would like a society management group to do. To circulate to board.	Sharon	Within 2 wks of meeting – early Feb
	Vivien to explore what other companies may be alternate management groups to ask to propose a bid	Vivien	Within 2 wks of meeting – early Feb
	Board to consider draft document, agree and strive to ask for bids within next 2 weeks (by early Feb)	Board	Early Feb
<b>2009 ISPGR conference</b>	Lorenzo to hand over information about conference organisation to Japan.	Lorenzo	Within month
<b>Treasurer</b>	To cc Mark in on all treasurer correspondence	Sharon	From now on
<b>Conference organization</b>	<b>Emily to modify her draft document to attract ISPGR host to make more generic and circulate to the conference organization committee.</b>	<b>Emily</b>	By next teleconf. ?mid April
<b>Past presidents</b>	Jim and Fay to check the bylaws to see what needs to be done to make the changes indicated in the minutes	Jim, Fay	By next teleconf. ?mid April
<b>Exhibitor committee</b>	Sharon and Lorenzo to send lists of potential sponsors to the exhibitor committee	Sharon, Lorenzo	By next teleconf. ?mid April
<b>Young Investigator award</b>	Committee led by John to produce a proposal, circulate and discussed with the board for agreement.	John	Award & conditions agreed by June 2010

<b><i>Student awards</i></b>	Brad to review the processes for student / poster awards and draft a proposal.	Brad	In time for 2011 conference
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